



# Iowa Department of Human Services

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Governor

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Director

## INFORMATIONAL LETTER NO.1255

**DATE:** June 25, 2013

**TO:** Intermediate Care Facilities for Intellectual Disability (ICF/ID)

**ISSUED BY:** Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

**RE:** Money Follows the Person Expansion and Additional Responsibilities

**EFFECTIVE:** Upon Receipt

This letter is a second informational letter explaining the additional responsibilities of the Money Follows the Person (MFP) Transition Specialist. The previous [Informational Letter 1206](#) introduced the MFP transition specialist attending ICF/ID annual Interdisciplinary team (IDT) meetings for residents funded by Iowa Medicaid as representation of the funding entity and the resident. This letter identifies the MFP Transition Specialist assigned to each county, providing their contact information and additional information about the process.

Attached are two forms to reference in regard to MFP:

1. Map of the State of Iowa that is color coded by county as to which Transition Specialist is assigned to each county.
2. Letter addressed to residents and/or guardians explaining MFP and the role of the Transition Specialist.

Within 30 days of receipt of this letter, each ICF/ID should notify, either by email or telephone, the Transition Specialist assigned to the county in which that the facility is located, of already scheduled annual IDT meetings along with the full name of each resident. The IME appreciates the facilities that have already begun to notify Transition Specialists of their annual IDT meetings. If the facility has already notified a Transition Specialist of future meetings, this step is not necessary. The ICF/ID should continue to notify the assigned Transition Specialist of any changes and/or additions to the annual IDT meeting schedule. A release of information is not necessary for the Transition Specialist, as they are representing the IME, the funding entity of the service.

The letter addressed to residents and/or guardians explains MFP and the role of the Transition Specialist. The IME requests that the ICF/ID share the residents' and guardians' letter and the map containing the Transition Specialists' contact information, with the residents and guardians at receipt of this letter.

## **Background of MFP**

In 2007, Iowa received a \$51 million federal “Money Follows the Person” grant to assist residents of ICF/ID facilities to move into a community of their choice. To date, Iowa has transitioned 230 individuals into the community. Iowa’s MFP grant is authorized through 2016 with the possibility of a further extension. Please refer to the IME website <http://www.ime.state.ia.us/LTC/MFP/index.html> for further information on MFP.

Please direct any questions to either the Transition Specialist assigned to your facility or Brooke Lovelace, MFP Project Coordinator, at [blovela@dhs.state.ia.us](mailto:blovela@dhs.state.ia.us) or 515-256-4637.